

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	The Executive
Date:	16 July 2018
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Llinos Medi
Head of Service:	Lynn Ball Head of Function – Council Business / Monitoring Officer
Report Author: Tel: E-mail:	Huw Jones, Head of Democratic Services 01248 752108 JHuwJones@anglesey.gov.uk
Local Members:	Not applicable

A –Recommendation/s and reason/s
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers August 2018 – March 2019;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

* Key:
Strategic – key corporate plans or initiatives
Operational – service delivery
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B – What other options did you consider and why did you reject them and/or opt for this option?

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C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

D – Is this decision consistent with policy approved by the full Council?

Yes.

DD – Is this decision within the budget approved by the Council?

Not applicable.

E – Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item). It is also circulated regularly to Heads of Services for updates.
2	Finance / Section 151 (mandatory)	
3	Legal / Monitoring Officer (mandatory)	
5	Human Resources (HR)	
6	Property	
7	Information Communication Technology (ICT)	
8	Scrutiny	
9	Local Members	Not applicable.
10	Any external bodies / other/s	Not applicable.

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F – Risks and any mitigation (if relevant)		
1	Economic	
2	Anti-poverty	
3	Crime and Disorder	
4	Environmental	
5	Equalities	
6	Outcome Agreements	
7	Other	
FF - Appendices:		
The Executive's Forward Work Programme: August 2018 – March 2019.		

G - Background papers (please contact the author of the Report for any further information):

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THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: August 2018 – March 2019

Updated: 5 July 2018



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

Page 96 It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **August 2018 – March 2019** is outlined on the following pages.

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

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THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: August 2018 – March 2019

Updated: 5 July 2018

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
September 2018						
1	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 17 September 2018	
2	Corporate Scorecard – Quarter 1, 2018/19 (S) Quarterly performance monitoring report.	Corporate Transformation	Carys Edwards Head of Corporate Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 3 September 2018	The Executive 17 September 2018	
3	2018/19 Revenue and Capital Budget Monitoring Report – Quarter 1 (S) Quarterly financial monitoring report.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel (Date to be confirmed)	The Executive 17 September 2018	
4	Review of the Treasury Management Strategy 2017/18	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 17 September 2018	

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5	Medium Term Financial Strategy	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel (date to be confirmed)	The Executive 17 September 2018	
6	Transformation of Education and Anglesey Schools Modernisation Strategy	Learning	Arwyn Williams Head of Learning Cllr R Meirion Jones	Corporate Scrutiny Committee w/c 10 September 2018 (to be confirmed)	The Executive 17 September 2018	
7	CIW Inspection of Children's Services in Anglesey – Improvement Plan – Quarterly Progress Report	Children's Services	Fôn Roberts Head of Children's Services Cllr Llinos Medi	Corporate Scrutiny Committee 3 September 2018 Children's Services Improvement Panel (date to be)	The Executive 17 September 2018	
8	Welsh Housing Quality Standard – Acceptable Fails	Housing	Ned Michael Head of Housing Services Cllr Alun W Mummery		The Executive 17 September 2018	

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9	Housing Maintenance Work and Standards Policy	Housing	Ned Michael Head of Housing Services Cllr Alun W Mummery		The Executive 17 September 2018	
10	Protocol of the Statutory Director of Social Services	Social Services	Caroline Turner Assistant Chief Executive – Governance and Business Process Transformation Cllr Llinos Medi		The Executive 17 September 2018	25 September 2018
11	Health and Safety Annual Report	Regulation and Economic Development	Dylan Williams Head of Regulation and Economic Development Cllr Richard Dew		The Executive 17 September 2018	
October 2018						
12	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 29 October 2018	

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13 Annual Performance Report (Improvement Plan) 2017/18) Approval of report and recommendation to full Council.	Forms part of the Council's Policy Framework – a collective decision is required to make a recommendation to the full Council.	Corporate Transformation	Carys Edwards Head of Corporate Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 24 October 2018	The Executive 29 October 2018	30 October 2018
14 Capital Budget Strategic Plan 2019/20	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel (date to be confirmed)	The Executive 29 October 2018	
November 2018						
15 2019/20 Budget (S) To finalise the Executive's initial draft budget proposals for consultation.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Council Business	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 7 & 14 September 2018 Corporate Scrutiny Committee 24 October 2018	The Executive 12 November 2018	

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16 The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 26 November 2018	
17 Corporate Scorecard – Quarter 2, 2018/19 (S) Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Corporate Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 5 November 2018	The Executive 26 November 2018	
18 2018/19 Revenue and Capital Budget Monitoring Report – Quarter 2 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel – Date to be confirmed	The Executive 26 November 2018	
19 Gambling Policy To recommend to full Council that the policy is approved.	This is a matter for the full Executive as it forms part of the Council's Policy Framework.	Regulation and Economic Development	Dylan Williams Head of Regulation and Economic Development Cllr Richard Dew		The Executive 26 November 2018	11 December 2018

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December 2018						
20	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 17 December 2018	
21	Homelessness Strategy Approval of the document following the consultation period.	Housing	Ned Michael Head of Housing Services Cllr Alun W Mummery	Corporate Scrutiny Committee 5 November 2018	The Executive 17 December 2018	
January 2019						
22	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 28 January 2019	
February 2019						
23	2018/19 Revenue and Capital Budget Monitoring Report – Quarter 3 (S) Quarterly financial monitoring report.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel – Date to be confirmed	The Executive 18 February 2019	

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24	2019/20 Budget (S) Adoption of final proposals for recommendation to the County Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Corporate Scrutiny Committee 4 February 2019	The Executive 18 February 2019	27 February 2019
25	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 18 February 2019	
March 2019						
26	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 25 March 2019	
27	Corporate Scorecard – Quarter 3, 2018/19 (S) Quarterly performance monitoring report.	Corporate Transformation	Carys Edwards Head of Corporate Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 11 March 2019	The Executive 25 March 2019	

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